

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Deputy Director for Administration
7D24 Hqs

EXTENSION

NO.

STAT

DATE

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. ER
7E12 Hqs

2.

3. DDCI

4.

5. DDA
7D24 Hqs

6.

7. DTE
1026 C of C

8.

9.

10.

11.

12.

13.

14.

15.

DD/A REGISTRATION
FILE: Training 3

3. On 11 June the participants of the Senior Executive Education Program of the FEI will be meeting in 6B-02 Headquarters in the afternoon.

DD/A Registry
81-1126

OTE 81-6731

Executive Registry
81-7460

128 MAY 1981

MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM:

Deputy Director for Administration

SUBJECT: Federal Executive Institute's Senior
Executive Education Program.

1. You are invited to meet with members of the Senior Executive Education Program of the Federal Executive Institute on 11 June 1981 from 1530-1615. Your remarks might cover the increasing challenges confronting the Intelligence Community in the next decade.

2. This seven-week program, conducted by the Federal Executive Institute, Charlottesville, Virginia, is primarily for officers of the Federal Senior Executive Service. It is designed to meet the varied educational development needs of federal executives who have extended experience in government or as executives outside of public service. This particular week focuses on the making of foreign policy. There will be 18 executives from 15 different agencies.

3. We recommend that you address the group for about 15 minutes, leaving the remainder for questions.

Harry E. Fitzwater

Harry E. Fitzwater

15/ B. R. Inman
30 MAY 1981
I agree to speak on 11 June at 1530.

I prefer another time _____.

I am sorry to decline. _____.

Distribution:

Orig - DDCI (Return to DTE)

1 - DCI
1 - DDCI

1 - ER

2 - DDA

2 - DTE

2 - OTE Registry

1 - IS/SPO

OTE/IS/SPO/ (5/27/81)